



## Mississippi Office of Highway Safety



# MEMORANDUM

**To:** FY14 Highway Safety Grant Applicants  
**From:** Shirley Thomas, Director, Mississippi Office of Highway Safety  
**Date:** February 1, 2013  
**Re:** MOHS FY14 Funding Application/Funding Guidelines/Grant Writing Sessions

### Application and Funding Guidelines

The Mississippi Office of Highway Safety (MOHS) is requesting applications for federally funded highway safety programs for the FY 2014 grant funding cycle, October 1, 2013 to September 30, 2014. Applications will be available on **February 15, 2013**.

New Applicants may obtain an electronic application by visiting the state's website at <http://www.dps.state.ms.us>. A link to the application packet will be located in the News and Announcements section on the homepage. The application packet will contain the MOHS Application, Funding Guidelines, list of the Agreement of Understanding and Compliance and Resolution to Apply.

Continuation grant applicants will receive an email on February 15 with the application packet that will contain the MOHS Application, Funding Guidelines, list of the Agreement of Understanding and Compliance and Resolution to Apply.

\*\*\*\*\*PLEASE READ THE GRANT GUIDELINES CAREFULLY\*\*\*\*\* It is extremely important to read all documents included within the packet due to revisions/updates for the FY14 funding process.

The **deadline** for final application submission is **March 29, 2013**.

You may also contact the MOHS at the number (601)977-3700, if you are unable to access on the state's website. All applications must be received via email in an electronic format at [mohs@dps.ms.gov](mailto:mohs@dps.ms.gov).

### GRANT WRITING COURSES

The Mississippi Office of Highway Safety (MOHS) will also be holding four (4) grant writing courses for applicants of the FY14 MOHS grant application.

The meeting will provide information on changes to the federal and state guidelines; requirements of the FY14 grant application; instructions on filling out the grant application and one on one work sessions to help with completing the grant application. This grant writing course will give you an opportunity to go through each section of the grant and have any and all questions answered by the MOHS staff. If you are a **current** sub-grantee we will also have available to you the grant funded citation and crash assessment done by the program

managers, which includes data from 2010, 2011 and 2012. This information will **only** be available at the grant writing class.

Please attend a meeting nearest to your location/area, as there will be no travel reimbursements available. Also, please make plans for lunch on your own, as we will not be offering lunch at the meetings. Please confirm your attendance location and the number of attendees, no later than **February 15, 2013** by emailing your RSVP information to: **bloflin@dps.ms.gov**.

The meeting dates and locations are as follows:

- 1) Starkville-Mississippi State University-Institute for Clean Energy Technology  
205 Research Blvd.  
Starkville, MS 39759  
(662)325-2105  
Wednesday-February 20, 2013  
Registration-9:30 a.m. Meeting: 10:00 a.m.-12:00 p.m./1:30 p.m.-3:30 p.m.  
**Directions:** From Highway 82 in Starkville, take the Highway 182 exit. At the traffic signal turn left onto Highway 182, heading east. At the next traffic signal, turn left into the Thad Cochran Research Park. At the 3 way stop, turn right. After you pass The Powe Center entrance, the ICET rounded brick building will be on your left with “Energy Institute” sign.
- 2) Horn Lake-Desoto County Administration Building  
365 Loshier Street  
Hernando, MS 38632  
(662)469-8783  
Thursday-February 21, 2013  
Registration-9:30 a.m. Meeting: 10:00 a.m. - 12:00 p.m./1:30 p.m.-3:30 p.m.
- 3) Ridgeland-Mississippi Office of Highway Safety  
1025 Northpark Drive  
Ridgeland, MS 39157  
(601) 977-3700  
Wednesday-February 27, 2013  
Registration-9:30 a.m. Meeting: 10:00 a.m. - 12:00 p.m./1:30 p.m.-3:30 p.m.
- 4) Gulfport-Lyman Community Center  
13472 Highway 49  
Gulfport, MS 39503  
(228)328-4323  
Thursday-February 28, 2013  
Registration-9:30 a.m. Meeting: 10:00 a.m. - 12:00 p.m./1:30 p.m.-3:30 p.m.